## **Qualification Criteria for Renting**

Below are the requirements for renting at the property located at:

## **Applicant Requirements:**

All applicants (18 years or older) applying must have:

- A favorable credit history with a minimum credit score of 700
- $\bullet$  Verifiable household income that is at least 3 times the monthly rent  $\bullet$  Copy of a photo ID
- No prior evictions or collection records for non-payment of rent
- Renter's Insurance (optional)
- Favorable references from current and previous landlords

• A <u>fully completed</u> and signed rental application for each applicant 18 years or older • Applicant does not have any criminal convictions for crimes considered harmful to people or property.

## <u>Required Documents – Please bring the following with your completed application to rent.</u>

- 1. <u>Photo ID:</u> All applicants must provide photo identification and Social Security card. Acceptable photo identifications include, but not limited to: state issued identification card or driver's license; passport, any other government issued photo identification. (*Note: Military ID cards are not accepted*)
- 2. <u>Proof of Income</u> Two pay stubs with year-to date, proof of child and/or spousal support payments; proof of social security income, disability or other government income, proof of retirement or trust fund account, etc. Combined gross monthly income of all lease holders must be at least 3 times the monthly rent. Self-employed applicants must bring copies of the past three year's tax returns.
- 3. <u>Application Fee</u> An application fee *(cash, money order or cashier's check)* in the amount of \$40 for the purpose of obtaining tenant screening reports is required for EACH application.
- 4. Proof of Renter's Insurance (if required) Prior to move-in, you must provide the

Declaration Page showing:

- Minimum of \$100,000 liability coverage
- Policy equal to or greater than the term of the lease
- The property and address added as additional insured (to notify landlord, in case policy is terminated)

## If you have any questions, please call our management at 510 506 2744

WE FOLLOW ALL FEDERAL & STATE HOUSING LAWS AND DO NOT DISCRIMINATE AGAINST ANY PERSON BASED ON RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, FAMILIAL STATUS OR HANDICAP.